



JOB APPLICATION

Monumental Supply Company
1025 S Haven St, Baltimore, Maryland 21224
410-732-9300

Monumental Supply Company is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Applicant Information

Applicant Name: _____

Address: _____

City, State and Zip Code: _____

Telephone Number: _____

Email Address: _____

Date of Application: _____

Employment Position

Position(s) applying for:

How did you hear about this position? _____

What days are you available for work? _____

What hours or shift are you available for work? _____

If needed, are you available to work overtime? _____

On what date can you start working if you are hired? _____

Do you have reliable transportation to and from work? Salary desired: _____

Personal Information

Do you have any friends, relatives, or acquaintances working for Monumental Supply Company	Yes	No
If yes, state name & relationship:		

Are you 18 years of age or older?	Yes	No
Are you a U.S. citizen or approved to work in the United States?	Yes	No
What document can you provide as proof of citizenship or legal status?		

Do you have any condition which would require job accommodations?	Yes	No
If yes, please describe accommodations required below.		

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Monumental Supply Company complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned

Military:

Are you a member of the Armed Services? _____

What branch of the military did you enlist? _____

What was your military rank when discharged? _____

How many years did you serve in the military? _____

What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State and Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State and Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Employer Name: _____
Job Title: _____
Supervisor Name: _____
Employer Address: _____
City, State and Zip Code: _____
Employer Telephone: _____
Dates Employed: _____
Reason for leaving: _____

Is there any other pertinent work-related or skills information you would like us to know about you?

APPLICANT STATEMENT

The relationship between you and the Monumental Supply Company is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Monumental Supply Company. No representative of Monumental Supply Company has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

If I am offered employment, I agree to submit to a background check and drug test before starting work. If employed, I also agree to submit to a drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such tests, and I give permission to the medical facility to disclose to the Company the results of the drug tests. Results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory background check and drug test, and if I am hired, as a condition of my employment will be that I abide by the Company's Substance Abuse Policy.

I also understand that if I am hired, I will be required to provide proof of Identity and legal authorization to work in the United States, and that federal immigration laws require me to complete an I-9 Form in this regard.

Monumental Supply Company does not tolerate unlawful discrimination in its employment practices. No question on this application or in the application process is used for the purpose of limiting or excluding an applicant from consideration for employment based on any protected class status under applicable federal, state, or local law.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire me. However, if hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or in part, at any time.

APPLICANTS: DO NOT SIGN BELOW UNTIL YOU HAVE READ AND UNDERSTAND THE ABOVE APPLICANT STATEMENT AND UNTIL YOU HAVE ACCURATELY COMPLETED ALL PORTIONS OF THIS APPLICATION.

Applicant Signature

Date